

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF BOXELDER BASIN REGIONAL STORMWATER AUTHORITY

HELD
April 24, 2024

The Board of Directors of the Boxelder Basin Regional Stormwater Authority held a regular meeting, open to the public, via videoconference at 1:00 p.m. on April 24, 2024. Notice of the Meeting was duly posted.

ATTENDANCE: Directors in Attendance:
Richard Seaworth, President
Tim Singewald, Secretary
Jen Dial, Director
Eric Tracy, Treasurer
Jeni Arndt, Director

Also in Attendance:
Matthew Poznanovic; Hayes Poznanovic Korver LLC
Marshall Haworth; Wright Water Engineers
Mark Peterson; Larimer County
Patti Garcia; Town of Wellington
Sarah Bromley, Kevin Mitts, Kieyesia Conaway, Doug Campbell, Brendan Campbell, and Michael Garcia; Pinnacle Consulting Group, Inc.

ADMINISTRATIVE Call to Order: The Meeting was called to order at 1:11 p.m. by Mr. Mitts,
MATTERS noting that a quorum was present.

Agenda: The Board considered the agenda. Upon motion duly made by Director Singewald, seconded by Director Arndt, and upon vote, it was

RESOLVED to approve the agenda, as presented.

Approval of Minutes: The December 20, 2023 Regular Meeting Minutes were presented for the Board's consideration and approval. Upon motion duly made by Director Singewald, seconded by Director Arndt, and upon vote, it was unanimously

RESOLVED to approve the Minutes of the December 20, 2023, Regular Meeting Minutes as presented.

Public Comments: The Board opened the meeting to public comment. There were no comments made by members of the public and this portion of the meeting was closed.

Director Comments: There were no comments made by Directors.

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Appointment of Town of Wellington/Larimer County Representative and Town of Wellington Representative: Mr. Mitts presented the appointment of Richard Seaworth as the Town of Wellington/Larimer County Representative and Tim Singewald as the Town of Wellington Representative to the Board and answered questions, noting the terms are both three-year terms ending in 2027.

Election of Officers: Mr. Mitts presented the Election of Officers to the Board and answered questions. Following review and discussion, upon motion duly made by Director Singewald, seconded by Director Arndt, and upon vote, it was

RESOLVED to approve leaving the slate of officers as follows:

Richard Seaworth – President
Tim Singewald – Secretary
Jen Dial – Director
Eric Tracy – Treasurer
Jeni Arndt – Director

AUTHORITY
MANAGER
MATTERS

Authority Managers Report: Mr. Mitts presented the Authority Manager’s Report to the Board and answered questions.

Wright Water Engineers, Inc. Scope of Work for Expert Engineering Report and Settlement Letter: Mr. Mitts and Mr. Haworth presented the Wright Water Engineers, Inc. Scope of work for Expert Engineering Report and Settlement Letter to the Board and answered questions. Following review and discussion, upon motion duly made by Director Arndt, seconded by Director Singewald, and upon vote, it was

RESOLVED to approve the Wright Water Engineers, Inc. Scope of Work for Expert Engineering Report and Settlement Letter.

Wright Water Engineers, Inc. Scope of work for Groundwater Monitoring and Evaluation for the period of April through December 2024: Mr. Mitts and Mr. Haworth presented the Wright Water Engineers, Inc. Scope of work for Groundwater Monitoring and Evaluation for the period of April through December 2024 to the Board and answered questions. Following review and discussion, upon motion duly made by Director Seaworth, seconded by Director Arndt, and upon vote, it was

RESOLVED to approve the Wright Water Engineers, Inc. Scope of work for Groundwater Monitoring and Evaluation for the period of April through December 2024.

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FINANCIAL ITEMS

Payment of Claims as of April 15, 2024: Mr. Mitts presented the Payment of Claims as of April 15, 2024 to the Board and answered questions. Following review and discussion, upon motion duly made by Director Seaworth, seconded by Director Singewald, and upon vote, it was

RESOLVED to ratify the Payment of Claims as of April 15, 2024.

Finance Manager's Report: Mr. Campbell reviewed and discussed the Finance Manager's Report with the Board which included financial statements as of December 31, 2023, revenue by member, cash position report, and financial management projects.

Update on Multi-Year Intermediate and/or Long-Term Financial Plans for Boxelder Basin Regional Stormwater Authority: Mr. Campbell presented the Update on Multi-Year Intermediate and/or Long-Term Financial Plans for Boxelder Basin Regional Stormwater Authority to the Board and answered questions.

OPERATIONAL MATTERS

Bid from Larimer County Weed Control for Barbed Wire Fence Removal from the Wetland Mitigation Area: Mr. Mitts presented the Bid from Larimer County Weed Control for Barbed Wire Fence Removal from the Wetland Mitigation Area to the Board and answered questions. Following review and discussion, upon motion duly made by Director Singewald, seconded by Director Tracy, and upon vote, it was

RESOLVED to approve the Bid from Larimer County Weed Control for Barbed Wire Fence Removal from the Wetland Mitigation Area.

LEGAL MATTERS

Negotiations Concerning Proposed Agreement to Obtain a 600 Foot Spacing Waiver for the Well from the Owner of Wells Located on the Property Known as the Authority Property and Day Property: Mr. Poznanovic presented the Negotiations Concerning Proposed Agreement to Obtain a 600 Foot Spacing Waiver for the Well from the Owner of Wells Located on the Property known as the Authority Property and Day Property to the Board and answered questions.

Agreement for the Rental of the use of Certain Fully Consumable Water of the City of Fort Collins: Mr. Poznanovic presented the Agreement for the Rental of the use of Certain Fully Consumable Water of the City of Fort Collins to the Board and answered questions. Following review and discussion, upon motion duly made by Director Tracy, seconded by Director Singewald, and upon vote, it was

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RESOLVED to approve Mr. Poznanovic to discuss and negotiate terms consistent with the 2023 lease renewal.

OTHER ITEMS

Mr. Mitts reported that is the Boxelder Basin Regional Stormwater Authority Budget Hearing is scheduled for August 2024.

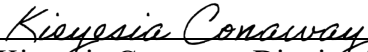
ADJOURNMENT

There being no further business to come before the Board and upon motion duly made by Director Singewald seconded by Director Arndt, it was unanimously

RESOLVED that the meeting adjourned at 2:27 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,



Keyesia Conaway, District Administrator